

# Employment Declaration Form for Remote Workers

An **employment declaration form** sample for remote workers ensures clear communication of work terms and conditions. This document helps employers verify remote work arrangements and enables compliance with company policies. Using a standardized form promotes transparency and accountability in remote employment.

## Employee Information

Full Name:

Job Title/Position:

Employee ID Number:

Department:

## Remote Work Arrangement

Remote Work Start Date:

Remote Work Location/Address:

Regular Working Hours (e.g., 9:00 AM - 5:00 PM):

Company Equipment Provided (if any):

Internet Connection Details (Speed/Provider):

## Terms & Conditions

- I confirm that I will comply with the company's remote work policies at all times.
- I agree to maintain confidentiality and protect company data in accordance with IT and security guidelines.
- I understand that my performance and productivity will be monitored as per company standards.
- I declare that my remote work location is safe, suitable, and free from hazards.



I hereby declare that the information provided above is accurate and complete to the best of my knowledge.

Employee Signature:

Date:

Submit