

Employee Performance Evaluation Form

For Project-Based Roles

This **employee performance evaluation form** sample is designed specifically for project-based roles, helping managers assess individual contributions effectively. It includes criteria tailored to project milestones, teamwork, and time management. Utilizing this form streamlines feedback and supports continuous improvement in dynamic project environments.

Employee Name: **Project Name:**

Evaluator Name:

Date:

Evaluation Criteria	Rating (1-5)	Comments
Achievement of Project Milestones	<input type="text"/> -- <input type="button" value="▼"/>	<input type="text"/>
Quality of Work	<input type="text"/> -- <input type="button" value="▼"/>	<input type="text"/>
Time Management	<input type="text"/> -- <input type="button" value="▼"/>	<input type="text"/>
Teamwork & Collaboration	<input type="text"/> -- <input type="button" value="▼"/>	<input type="text"/>
Adaptability & Problem Solving	<input type="text"/> -- <input type="button" value="▼"/>	<input type="text"/>

Key Strengths:

Areas for Improvement:

Overall Comments / Recommendations: