

Employee Exit Questionnaire with Confidentiality Agreement

An **employee exit questionnaire** with a confidentiality agreement ensures the secure and respectful collection of valuable feedback during an employee's departure. This process safeguards sensitive information while promoting transparency and continuous improvement within the organization. Implementing such measures helps maintain trust and protect proprietary data after an employee exits.

Confidentiality Agreement

By completing this questionnaire, you acknowledge that your responses will remain confidential and used solely for organizational improvement. The company commits to maintaining the privacy of your feedback and handling any provided information in accordance with relevant data protection laws. Your identity will not be disclosed in any reports compiled from this survey.

Employee Information

Name (optional):

Position:

Department:

Length of Service:

Exit Feedback

What is your primary reason for leaving?

How would you describe your overall job satisfaction?

What could the organization have done to improve your experience?

Feedback on management and leadership:

Comments on work environment and culture:

Would you consider re-employment with us in the future?

Final Comments and Suggestions

Any additional comments or suggestions?

☐ **I acknowledge the confidentiality agreement above and consent to provide feedback.**

Submit