

Daily Workplace Safety Log Form

Keeping a **daily workplace safety log** form sample helps track safety incidents and ensures compliance with regulations. It serves as an essential tool for documenting hazards, near misses, and safety checks. Using this form promotes a safer work environment and fosters proactive risk management.

Date	<input type="text"/>	Supervisor Name	<input type="text"/>
Department/Area	<input type="text"/>		

Daily Safety Checks

Check	Completed (Y/N)	Notes
Emergency exits clear	<input type="text"/>	<input type="text"/>
Fire extinguishers accessible	<input type="text"/>	<input type="text"/>
Personal protective equipment (PPE) available	<input type="text"/>	<input type="text"/>
Safe housekeeping practices	<input type="text"/>	<input type="text"/>

Incidents/Observations

Time	Description (Hazards, Near Misses, Unsafe Acts)	Action Taken
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Sign-Off

Supervisor Signature	<input type="text"/>	Date	<input type="text"/>
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