

# Daily Attendance Record Form

The **daily attendance record form** sample provides a structured way to track employee or student attendance accurately. It includes a convenient remarks section for noting important observations or exceptions. This form enhances organization and accountability in attendance management.

Date				
Name	ID/Registration No.	Present	Absent	Remarks
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>