

# Customizable Delivery Order Form Sample (Excel)

Create a **customizable delivery order form** in Excel to efficiently manage and track shipments. This template allows you to personalize fields such as customer details, product information, and delivery schedules. Enhance your workflow with an easy-to-use, editable form designed for accuracy and convenience.

**Tip:** Download, then customize this sample Excel template to fit your company's logistics and delivery requirements.

## Sample Structure

Customer Information			
Order Number	[Enter Order Number]	Date	[Select Date]
Customer Name	[Enter Name]	Contact Number	[Enter Phone]
Delivery Address	[Enter Address]		
Product Information			
Product Code	Product Name	Quantity	Unit
[Code]	[Product 1]	[Qty]	[Unit]
[Code]	[Product 2]	[Qty]	[Unit]
Delivery Date	[Select Date]	Delivery Time	[Time Slot]
Remarks	[Notes or special instructions]		

## How to Use in Excel

1. Download the sample Excel file below.
2. Edit the form to add your company details, adjust fields, or include formulas where needed.
3. Save a master copy and duplicate for each new delivery order.

[Download Excel Sample](#) (Replace "#" with your actual Excel file link)