

Customer Service Termination Request Form

This **customer service termination request form** sample PDF provides a clear template for users to formally discontinue services efficiently. It includes essential sections for customer information, reason for termination, and confirmation details. This standardized form helps ensure smooth communication between customers and service providers.

Customer Information

Full Name:

Account Number/ID:

Contact Number:

Email Address:

Service Details

Service to be Terminated:

Requested Termination Date:

Reason for Termination

Please specify your reason for terminating service

Confirmation

☐ I confirm that I wish to terminate the above-mentioned service. I understand that I may lose access to any associated features, benefits, or credits.

Signature:

Date:

Submit Termination Request

Note: Please ensure all sections are completed accurately. After submission, you will receive a confirmation email with further instructions.