

Customer Service Termination Notice Form

This **Customer Service Termination Notice Form** is used to formally inform customers about the termination of their service due to violation of company policies. It ensures clear communication of the reasons for termination and the effective date. This document helps protect the company's interests while maintaining transparency.

Customer Name:

Customer Contact Information:

Service/Account Number:

Reason for Termination (Policy Violation):

Relevant Policy/Clause Violated:

Effective Date of Termination:

Final Instructions (return of property, outstanding dues, etc):

Contact for Queries/Support:

Authorized By (Name & Title):

Date:

Please attach any supporting documentation related to the policy violation, if available.