

# Customer Grievance Form – Service Complaint

Use this **customer grievance form sample** to efficiently document and address service complaints, ensuring a structured approach to resolving issues. It helps businesses capture detailed feedback, track complaint status, and improve customer satisfaction. This form is an essential tool for maintaining transparent communication between customers and service providers.

**Full Name\***

**Email Address\***

**Phone Number**

**Service Concerned\***

**Description of Complaint\***

**Date of Incident**

**Desired Resolution**

**Urgency Level**

**Submit Complaint**