

INVOICE

Custom Invoice Template with Payment Terms

Your Business Name

Address Line 1
Address Line 2
Phone: (000) 123-4567
Email: info@yourbusiness.com

Billed To:

Client Name
Client Address Line 1
Client Address Line 2
Email: client@email.com

Invoice #	Date	Due Date	
INV-0001	2024-07-01	2024-07-15	
Description	Quantity	Unit Price	Amount
Service/Product 1	2	\$100.00	\$200.00
Service/Product 2	1	\$300.00	\$300.00
Total			\$500.00

Payment Terms:
Payment is due within 14 days from the invoice date. Late payments may incur a fee of 2% per month on the outstanding balance.

Please make payment via bank transfer to:
Bank Name: Your Bank Name
Account Number: 1234567890
Routing Number: 012345678

Thank you for your business!