

# Confidentiality Agreement Form For Consulting Services

This Confidentiality Agreement ("Agreement") is made and entered into as of [Date], by and between:

- **Client (Disclosing Party):** [Client Name & Address]
- **Consultant (Receiving Party):** [Consultant Name & Address]

## 1. Purpose

The Consultant agrees to provide consulting services to the Client. In connection with these services, the Client may disclose confidential or proprietary information to the Consultant.

## 2. Definition of Confidential Information

"Confidential Information" means any data, materials, knowledge, and proprietary information disclosed by the Client, including but not limited to business operations, strategies, financial information, client lists, intellectual property, and any other information marked or identified as confidential.

## 3. Obligations of Receiving Party

1. To maintain the confidentiality of the Confidential Information and not disclose it to any third party without prior written consent of the Client.
2. To use the Confidential Information solely in connection with the consulting services provided.
3. To take all reasonable precautions to protect the confidentiality of such information.

## 4. Exclusions

Confidential Information does not include information that:

- a) Is or becomes publicly available through no fault of the Consultant;
- b) Is received legitimately from a third party without breach of this Agreement;
- c) Is already known to the Consultant prior to disclosure.

## 5. Term

This Agreement shall remain in effect during the consulting engagement and for a period of [X] years after its termination or completion unless otherwise agreed in writing.

## 6. Return of Materials

Upon termination of the consulting services or at the request of the Client, the Consultant shall promptly return or destroy all materials containing Confidential Information.

## 7. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of [State/Country].

## 8. Signatures

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Consultant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This **confidentiality agreement form** sample for consulting services ensures that all sensitive information shared between the consultant and client remains protected. It clearly outlines the obligations and responsibilities to maintain privacy throughout the consulting engagement. Utilizing this form helps establish trust and legal safeguards for both parties involved.