

Client Meeting Feedback Form

Use this **client meeting feedback form** sample to efficiently gather insights and evaluate satisfaction through a clear rating scale. It streamlines the feedback process, enabling you to identify areas for improvement and enhance client relationships. Customize the form to suit your specific meeting goals and expectations.

Date of Meeting:

Meeting Facilitator:

Please rate the following aspects of the meeting:

1 = Poor, 5 = Excellent

Clarity of Meeting Objectives:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Effectiveness of Communication:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Responsiveness to Your Needs:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Professionalism:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Overall Satisfaction:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Additional Comments:

Enter your feedback here...

Submit Feedback