

Cash Receipt Form Sample

This **cash receipt form sample** includes multiple payment method options to ensure accurate transaction records. It is designed to clearly document cash payments along with alternative methods like credit card, check, or online transfers. This form enhances bookkeeping efficiency and provides transparent proof of payment for both parties.

Receipt No.:

Enter receipt number

Date of Payment:

Received From:

Customer name or company

Amount Received:

Payment Method:

☐ Cash

☐ Credit Card

☐ Check

☐ Online Transfer

Details (Check/Transfer number, if applicable):

e.g., check number, transaction ID

Payment For (description):

Description of payment

Received By:

Name/signature

Recipient Signature:

Sign here