

Basic Simple Contract Agreement Form Sample for Services

This **contract agreement form** sample provides a straightforward template for outlining the terms and conditions of service agreements. It ensures clarity and mutual understanding between service providers and clients. Use this basic form to establish clear responsibilities and protect both parties' interests.

1. Parties:

Service Provider Name:

Client Name:

2. Service Description:

Describe the services to be provided...

3. Term of Agreement:

Start date and end date or terms of duration

4. Payment Terms:

Specify amount, method, and payment schedule...

5. Responsibilities of Service Provider:

List main responsibilities...

6. Responsibilities of Client:

List client obligations...

7. Termination:

Describe how and under what conditions this contract can be terminated...

8. Signatures:

Service Provider Signature:

Date:

Client Signature:

Date: