

# Vehicle Service Request Form (Fleet Maintenance)

This **vehicle service request form** sample is designed to streamline fleet maintenance by efficiently capturing essential vehicle information and service needs. It helps fleet managers organize repair schedules, track service history, and ensure timely upkeep. Using this form improves communication between drivers, mechanics, and management, promoting vehicle reliability and safety.

**Date of Request:**

**Driver's Name:**

**Department/Unit:**

**Vehicle ID/Number Plate:**

**Current Mileage:**

**Type of Service Needed:**

--Select--

**Details/Description of Service Needed:**

**Urgency:**

--Select--

**Last Service Date:**

**Manager/Approver Notes:**

Submit Request