

# Tax-deductible Refund Receipt Form

This **tax-deductible refund receipt form** sample is designed to help donors claim deductions for their charitable contributions. It provides all necessary details to ensure compliance with tax regulations. Use this form to streamline your donation record-keeping and refund requests.

**Instructions:**

Please complete all sections of this form. Retain a copy for your records and submit to the relevant charitable organization for processing.

**Donor Information**

Name	
Address	
Phone	
Email	

**Donation Details**

Date of Donation	
Donation Amount	
Payment Method	<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Other: _____
Description/Purpose	
Receipt Number	

**Charity Information**

Organization Name	
Registration Number/Tax ID	
Contact Person	
Organization Address	
Email / Phone	

**Refund Information (if applicable)**

Reason for Refund	
Refund Amount	
Refund Date	
Refund Processed By	

**Certification:**

I hereby certify that the above donation was made willingly and that I am entitled to claim a tax deduction for this contribution as allowed by law.

\_\_\_\_\_

Donor Signature      Date

\_\_\_\_\_  
Charity Representative      Date

*Please consult your tax advisor to ensure compliance with current tax laws and reporting requirements.*