

Statement of Work (SOW) Form Sample

for Government Contracts

Use this **Statement of Work Form Sample** to clearly outline project requirements and deliverables for government contracts. This essential document ensures all parties understand their roles, timelines, and responsibilities, facilitating smooth project execution. Tailored specifically for government procurement, it helps maintain compliance and accountability.

1. Project Information

Project Title	
Solicitation/Contract Number	
Agency/Department	
Date	

2. Background and Scope

3. Tasks and Requirements

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4. Deliverables & Milestones

Deliverable	Description	Due Date

5. Roles and Responsibilities

Party	Responsibility

6. Period of Performance

7. Standards and Compliance

8. Acceptance Criteria

9. Payment Terms

10. Signatures

Name	Title	Date	Signature