Invoice

From: Your Business Name

To: Client Name

Invoice #: 001   **Date:**

#	Description	Quantity	Unit Price	Amount
1	Item description			
2	Item description			
			Subtotal	
			Tax (%)	
			Total	

Note: This **simple invoice form** sample is designed specifically for small businesses to streamline their billing process. It includes essential fields for item descriptions, quantities, and prices, ensuring clarity and professionalism. Use this easy-to-customize template to improve efficiency and maintain accurate financial records.