

Sample Employment Agreement Form for Temporary Staff

This **sample employment agreement form** is designed specifically for temporary staff, outlining the essential terms and conditions of their engagement. It ensures clarity on roles, responsibilities, and duration of the temporary assignment. Using this form helps both employers and temporary employees establish a clear, legally compliant working relationship.

Temporary Staff Employment Agreement

1. Parties

Employer Name:

Employee Name:

2. Position Details

Job Title:

Department:

3. Assignment Duration

Start Date:

End Date:

4. Work Schedule

Working Hours:

e.g., Mon-Fri, 9am-5pm

5. Compensation

Pay Rate:

e.g., \$20/hour

Pay Frequency:

e.g., bi-weekly

6. Duties and Responsibilities

Please specify duties:

List main duties...

7. Termination

Either party may terminate this agreement with prior written notice as specified in the company policy, or for cause as per applicable law.

8. Additional Terms

Other terms or notes:

9. Signatures

Employer Signature: _____ Date: _____

Employee Signature: _____ Date: _____

This sample employment agreement is intended for informational purposes only and does not constitute legal advice. Consult with legal counsel before using.