

Printable Billing Statement Template in Microsoft Word Format

Create professional and customizable invoices effortlessly with our **printable billing statement template** in Microsoft Word format. This user-friendly template simplifies your billing process, allowing you to generate clear and detailed statements quickly. Perfect for businesses seeking an efficient and editable solution to manage their invoicing needs.

Sample Billing Statement

Billing Statement	
Company Name:	[Your Company Name]
Address:	[Company Address]
Phone:	[Company Phone]
Statement Date:	[MM/DD/YYYY]
Customer Name:	[Customer Name]
Customer Address:	[Customer Address]

Description	Invoice Date	Amount
Product/Service 1	[MM/DD/YYYY]	\$[Amount]
Product/Service 2	[MM/DD/YYYY]	\$[Amount]
Total Due:		\$[Total]

Notes:

[Additional notes or payment instructions can be included here.]

Download this template in Microsoft Word format to fully customize and print your billing statements.