

Performance Appraisal Report for Teachers

The **performance appraisal report** for teachers in schools provides a comprehensive evaluation of teaching effectiveness, classroom management, and student engagement. It helps identify strengths and areas for professional development, fostering continuous improvement in educational quality. This structured feedback supports informed decisions on promotions, training, and resource allocation within the school system.

Teacher Information

Name	John Doe
Designation	Mathematics Teacher
School	Greenfield High School
Appraisal Period	2023-2024

Key Performance Areas

1. Teaching Effectiveness

Assessment of lesson planning, delivery, knowledge of subject, and adaptability.

- Excellent lesson preparation and clear explanations.
- Effectively uses technology to enhance learning.

2. Classroom Management

Ability to maintain discipline, create a positive environment, and manage time.

- Establishes respectful classroom norms.
- Promptly addresses disruptions.

3. Student Engagement

Encouraging participation, inclusivity, and feedback responsiveness.

- Uses interactive methods and group activities.
- Provides constructive feedback to students.

4. Professional Development

Participation in training, workshops, and continuous learning.

- Completed 2 professional development courses in 2023.

Ratings Summary

Area	Rating (1-5)	Comments
Teaching Effectiveness	5	Demonstrates mastery and engages students.
Classroom Management	4	Maintains discipline efficiently.
Student Engagement	5	High level of student participation.
Professional Development	4	Active in professional learning opportunities.

Strengths

- Excellent knowledge of subject matter.
- Effective communication skills.
- Motivates students to participate actively.

Areas for Development

- Enhance use of digital resources for hybrid learning.
- Participate in leadership workshops.

Appraiser's Recommendations

Recommend further involvement in curriculum planning and consider for lead teacher role in the upcoming academic year.

Signatures

Appraiser

Teacher

Date: _____