

Payment Agreement Form Sample for Debt Settlement

Use this **payment agreement form sample** to effectively outline the terms of debt settlement between parties. This template ensures clear communication and legal clarity for managing outstanding payments. It serves as a reliable reference for both creditors and debtors to finalize settlements smoothly.

1. Parties

This Payment Agreement ("Agreement") is made and entered into on _____ (date), by and between:

Creditor: _____

Address: _____

Debtor: _____

Address: _____

2. Outstanding Debt Details

Original Debt Amount	\$ _____
Debt Reference/Account No.	_____
Settlement Amount Agreed	\$ _____

3. Payment Terms

The Debtor agrees to pay the Settlement Amount of \$ _____ to the Creditor as follows:

- Installment Amount: \$ _____ per week/month
- First Payment Due Date: _____
- Payment Method: _____ (e.g., bank transfer, check, cash)
- Final Payment Due Date: _____

4. Additional Terms and Conditions

- All payments must be made on or before the specified due dates.
- Failure to meet payment deadlines may result in cancellation of this agreement and reinstatement of the full original debt.
- Upon receipt of the full Settlement Amount, the Creditor will issue a confirmation of settlement and release the Debtor from further liability regarding this debt.
- Any amendments to this agreement must be made in writing and signed by both parties.

5. Signatures

Creditor:

Name: _____

Date: _____

Debtor:

Name: _____

Date: _____