

Non-Renewal Notice Form

This **non-renewal notice form** sample is designed for tenants and landlords to officially communicate the decision not to renew an expired lease. It ensures clear documentation of lease termination and helps avoid misunderstandings. Using this form promotes a smooth transition for both parties involved.

Parties Information

Landlord Name:

Tenant Name(s):

Property Details

Rental Property Address:

Lease Expiration Date:

Notice Details

Date of Notice:

Reason for Non-Renewal
(optional):

Statement

I/we, the undersigned, hereby provide official notice that the lease for the above-mentioned property will not be renewed upon expiration. The premises must be vacated by the final day of the lease term.

This non-renewal notice ensures both parties have clear documentation for the conclusion of the tenancy, per the terms of the lease agreement.

Landlord Signature:

Date:

Tenant Signature:

Date:

This sample form is provided for informational purposes only and does not constitute legal advice. Please consult local laws or an attorney for specific requirements in your jurisdiction.