

Monthly Service Contract Form

This **monthly service contract form sample** clearly outlines the scope of services and payment terms to ensure mutual agreement between parties. It specifies the billing cycle, payment methods, and due dates to facilitate timely transactions. Using this form helps streamline service management and avoids payment disputes.

PARTIES	
Service Provider:	_____
Client:	_____
SERVICE DETAILS	
Service Description:	_____
Service Start Date:	_____
Service End Date:	_____
Service Frequency:	Monthly
PAYMENT TERMS	
Monthly Fee:	\$ _____
Billing Cycle:	In advance / At end of each month (Please specify)
Payment Due Date:	Within _____ days after invoice date
Payment Methods:	<input type="checkbox"/> Bank Transfer <input type="checkbox"/> Check <input type="checkbox"/> Credit Card
Late Payment Fees:	\$ _____ per day/percent after due date

Additional Terms & Conditions:

- Either party may terminate this agreement with _____ days written notice.
- Any changes to the scope of services must be agreed upon in writing by both parties.
- Confidentiality and non-disclosure clauses may apply.

Service Provider Signature: _____	Client Signature: _____
Date: _____	Date: _____