

Manager Evaluation Form

This **manager evaluation form** sample includes comprehensive leadership skills criteria to effectively assess managerial performance. It focuses on key attributes such as communication, decision-making, and team motivation to ensure well-rounded appraisals. Utilizing this form helps organizations identify strengths and areas for leadership development.

Manager Name:

Department:

Date:

Leadership Skills Criteria

Criteria	Description	Rating (1-5)	Comments
Communication	Effectively conveys ideas, sets expectations, and communicates clearly with team members.	<input type="text"/>	<input type="text"/>
Decision-Making	Demonstrates sound judgment and takes appropriate and timely actions.	<input type="text"/>	<input type="text"/>
Team Motivation	Inspires, encourages, and supports team members to achieve organizational goals.	<input type="text"/>	<input type="text"/>
Accountability	Holds self and others responsible for achieving results and meeting standards.	<input type="text"/>	<input type="text"/>
Conflict Resolution	Addresses and resolves conflicts in a constructive and fair manner.	<input type="text"/>	<input type="text"/>

Overall Evaluation

Summarize the manager's strengths and areas for development.

Evaluator's Name:

Submit Evaluation