

Invoice & Payment Receipt

For Services Rendered

Your Company Name

123 Business Rd.
City, State ZIP
Phone: (123) 456-7890
Email: info@yourcompany.com

Billed To:

Client Name
Client Company
456 Client St.
City, State ZIP

Invoice #: 000123

Date Issued: 2024-06-16

Due Date: 2024-06-30

Payment Method: Bank Transfer

Status: Paid

Description	Hours	Rate	Amount
Consulting Services	10	\$80.00	\$800.00
Design Work	5	\$60.00	\$300.00

Subtotal: \$1,100.00

Tax (10%): \$110.00

Total: \$1,210.00

Amount Paid: \$1,210.00

Balance Due: \$0.00

Payment Receipt

Payment of \$1,210.00 was received on 2024-06-16 via Bank Transfer.

Thank you for your business!

Streamline your billing process with this **Invoice and payment receipt template** designed specifically for services rendered. It ensures clear documentation of transactions, enhancing professionalism and client trust. Customize it easily to fit your business needs and simplify financial record-keeping.

