

Interview Evaluation Form Sample: Excel Template

This **interview evaluation form sample** in Excel template streamlines the candidate assessment process by providing a structured format to record and analyze interview feedback. It helps HR professionals and hiring managers make informed decisions through standardized scoring and comments sections. Easily customizable, the template ensures consistency and efficiency in evaluating potential hires.

Interview Evaluation Form Template (Excel Structure)

Candidate Name	Position	Interviewer Name	Date
[Enter Name]	[Enter Position]	[Enter Interviewer]	[Enter Date]

Criteria	Score (1-5)	Comments
Communication Skills	[]	[]
Technical Knowledge	[]	[]
Problem Solving	[]	[]
Teamwork	[]	[]
Culture Fit	[]	[]
Total Score	[]	

Overall Recommendation

- ☐ Strongly Recommend
- ☐ Recommend
- ☐ Neutral
- ☐ Do Not Recommend

Additional Comments

[Enter any additional notes or feedback here]

You can download or recreate this table structure in Excel to facilitate standardized interview evaluations.