

Freelance Invoice

For Retainer Agreements

Date: 2024-07-21
Invoice #: 00125
Your Name / Company
123 Freelancer Street
Creativetown, ST 12345
Email: youremail@example.com
Phone: (555) 123-4567

Billed To:
Client Company Name
789 Client Rd.
Business City, ST 54321
client@email.com

Retainer Period: July 1, 2024 - July 31, 2024
Payment Terms: Due on receipt

Description	Quantity	Unit Price	Amount
Monthly Retainer (Design & Consultation)	1	\$2,000.00	\$2,000.00
Additional Consultation Hours	3	\$100.00	\$300.00

Subtotal: \$2,300.00
Total Due: **\$2,300.00**

Notes: Thank you for your business! Please make payment by the due date via bank transfer or PayPal. For questions regarding this invoice, contact {Your Name}.

A **freelance invoice example** for retainer agreements helps clearly outline payment terms and services rendered on a recurring basis. This template ensures transparency and consistency, making it easier to manage ongoing client relationships. Use it to streamline billing and maintain professional communication.