

# Freelance Invoice

For Retainer Agreements

**Date:** 2024-07-21

**Invoice #:** 00125

**Your Name / Company**

123 Freelancer Street  
Creativetown, ST 12345  
Email: youremail@example.com  
Phone: (555) 123-4567

**Billed To:**

Client Company Name  
789 Client Rd.  
Business City, ST 54321  
client@email.com

**Retainer Period:** July 1, 2024 - July 31, 2024

**Payment Terms:** Due on receipt

Description	Quantity	Unit Price	Amount
Monthly Retainer (Design & Consultation)	1	\$2,000.00	\$2,000.00
Additional Consultation Hours	3	\$100.00	\$300.00

**Subtotal:** \$2,300.00

**Total Due:** \$2,300.00

**Notes:** Thank you for your business! Please make payment by the due date via bank transfer or PayPal. For questions regarding this invoice, contact {Your Name}.

A **freelance invoice example** for retainer agreements helps clearly outline payment terms and services rendered on a recurring basis. This template ensures transparency and consistency, making it easier to manage ongoing client relationships. Use it to streamline billing and maintain professional communication.