

# Employment Contract Form Sample

This **employment contract form sample** includes a comprehensive confidentiality agreement to protect sensitive information. It clearly outlines the terms of employment, duties, and privacy obligations. Ideal for both employers and employees to ensure mutual understanding and legal compliance.

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## Employment Details

Employee Name:

Position/Title:

Start Date:

Salary/Compensation:

## Terms of Employment

- **Working Hours:** [Specify working hours and schedule]
- **Probation Period:** [Specify if any]
- **Job Responsibilities:** [Outline main duties and responsibilities]
- **Termination Policy:** [State grounds and notice period, if applicable]

## Confidentiality Agreement

- 1. Confidentiality Obligation:** The Employee agrees to keep all confidential and proprietary information of the Employer strictly confidential.
- 2. Protected Information:** Includes, but is not limited to, business strategies, client lists, financial data, software, and trade secrets.
- 3. Duration:** The obligation of confidentiality survives the termination of this agreement.
- 4. Breach Consequences:** Any unauthorized disclosure may result in legal action and termination of employment.

## Signatures

<b>Employer:</b>	<b>Employee:</b>
Name: _____	Name: _____
Signature: _____	Signature: _____
Date: _____	Date: _____

*This employment contract serves as a legally binding document between the above parties. Please consult with legal counsel for compliance with local laws.*