

Employee Vehicle Inspection Log Form Sample

The **employee vehicle inspection log form sample** is a structured document designed to record routine checks on company vehicles, ensuring safety and compliance. It helps track the condition of various vehicle components, such as tires, brakes, lights, and fluid levels. Utilizing this form promotes accountability and timely maintenance, reducing risks of vehicle breakdowns and accidents.

Employee Name:

Date:

Vehicle ID/License Plate:

| Inspection Item | Condition (Good/Fair/Poor) | Comments |
|------------------------------------|---------------------------------------|----------------------|
| Tires | <input type="button" value="Good ▾"/> | <input type="text"/> |
| Brakes | <input type="button" value="Good ▾"/> | <input type="text"/> |
| Lights (Headlights, Signal, Brake) | <input type="button" value="Good ▾"/> | <input type="text"/> |
| Fluid Levels (Oil, Coolant, etc.) | <input type="button" value="Good ▾"/> | <input type="text"/> |
| Mirrors/Windshield | <input type="button" value="Good ▾"/> | <input type="text"/> |
| Wipers/Washer Fluid | <input type="button" value="Good ▾"/> | <input type="text"/> |
| Other | <input type="button" value="Good ▾"/> | <input type="text"/> |

Actions Taken/Notes:

Inspector Signature: