

Employee Performance Feedback Assessment Form

This **employee performance feedback assessment form** sample provides a structured template to evaluate and improve staff productivity effectively. It enables clear communication of strengths and areas for development, fostering professional growth. Utilizing this form ensures consistent and objective performance reviews across the organization.

Employee Information

Employee Name		Employee ID	
Job Title		Department	
Reviewer Name		Review Date	

Performance Assessment

Competency	Excellent	Good	Average	Needs Improvement	Comments
Job Knowledge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div></div>
Quality of Work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div></div>
Communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div></div>
Teamwork	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div></div>
Dependability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<div></div>

Strengths

Areas for Development

Action Plan / Goals

Employee Signature		Date	
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Reviewer Signature		Date	
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