

Employee Performance Evaluation Form Sample with Self-Assessment

Enhance your feedback process with this **employee performance evaluation form sample**, designed to include comprehensive self-assessment sections. It promotes honest reflection and facilitates constructive dialogue between employees and managers. Use this template to ensure clear, measurable performance reviews that drive professional growth.

Employee Information

Employee Name	
Job Title	
Department	
Manager/Supervisor	
Review Period	
Date of Evaluation	

Self-Assessment

1. Key Achievements
What are your most significant accomplishments during this review period?
2. Strengths
What do you consider to be your core strengths?
3. Areas for Improvement
Where do you see opportunities for growth or development?
4. Support Needed
What support or resources would help you perform even better?

Manager's Evaluation

Performance Criteria	Rating	Comments
Quality of Work	<div>Select</div>	

Productivity	<div>Select▼</div>	<div></div>
Teamwork & Collaboration	<div>Select▼</div>	<div></div>
Communication Skills	<div>Select▼</div>	<div></div>
Initiative & Problem Solving	<div>Select▼</div>	<div></div>

Overall Comments & Development Plan

Manager's Summary and Recommendations for Future Goals:

Employee Signature	Date	Manager Signature	Date