

Employee Consent Form for Social Media Monitoring

This **Employee Consent Form** is designed to promote transparency and legal compliance regarding employer monitoring of social media activities. The form defines the scope, purpose, and duration of monitoring, safeguarding the interests of both the company and its employees.

Employee Information

Full Name:

Employee ID:

Department:

Consent Details

I, the undersigned, acknowledge and consent to the company's monitoring of my social media activities in accordance with the following:

- **Scope:** Monitoring applies only to work-related communications and public posts tagged with or referencing the company.
- **Purpose:** To protect company reputation, prevent data breaches, and ensure compliance with company policies.
- **Duration:** Monitoring will be effective during the period of my employment and in accordance with local laws.
- **Privacy:** Private accounts and personal, non-public communications are excluded from monitoring unless they impact the company.
- **Data Handling:** Information collected will be handled securely and in compliance with applicable data protection laws.

I understand that any violation of company social media policies may result in appropriate disciplinary measures.

☐ I have read and understood the above terms and voluntarily consent to social media monitoring as described.

Employee Signature:

Date:

Submit Consent

Note: This form sample is for reference purposes only. Employers are advised to consult with legal counsel to ensure compliance with applicable laws and regulations.