

# Direct Deposit Authorization Form

The **direct deposit authorization form sample** for multiple bank accounts allows employees to securely allocate their paycheck into several accounts. This form ensures accurate and efficient distribution of funds, improving financial management and convenience. Download this template to streamline employee payments across various banking institutions.

## Employee Information

|               |  |
|---------------|--|
| Full Name     |  |
| Employee ID   |  |
| Department    |  |
| Phone Number  |  |
| Email Address |  |

## Bank Account Information

| # | Bank Name | Routing Number | Account Number | Account Type (Checking/Savings) | Deposit Amount or % |
|---|-----------|----------------|----------------|---------------------------------|---------------------|
| 1 |           |                |                |                                 |                     |
| 2 |           |                |                |                                 |                     |
| 3 |           |                |                |                                 |                     |

*You may add additional rows if more accounts are needed.  
Please attach a voided check or bank letter for each account listed above.*

## Authorization Agreement

I hereby authorize **[Company Name]** to initiate direct deposit entries, and if necessary, adjustments for any credit entries made in error to the account(s) indicated above. This authorization will remain in effect until I provide written notification of cancellation.

|                    |  |      |  |
|--------------------|--|------|--|
| Employee Signature |  | Date |  |
|--------------------|--|------|--|