

# Consent to Work Overtime Form Sample

The **consent to work overtime form sample** is a crucial document that ensures employees voluntarily agree to work beyond their regular hours. This form helps maintain clear communication between employers and employees while complying with labor regulations. Utilizing a standardized sample simplifies the process of obtaining and documenting overtime consent efficiently.

## Consent to Work Overtime Form

**Employee Name:**

**Employee ID:**

**Department:**

**Manager/Supervisor Name:**

**Date of Overtime:**

**Number of Overtime Hours:**

**Reason for Overtime:**

I voluntarily agree to work the above-mentioned overtime hours and understand that this work is in addition to my regular schedule.

**Employee Signature:**

**Date:**

**Submit**