

Cash Payment Receipt

Cash payment receipt sample is designed for documenting salary payments accurately and efficiently. It ensures clear acknowledgment of payment details between employer and employee. Using this receipt helps maintain transparent financial records for salary disbursements.

Receipt Number: _____

Date of Payment: ____ / ____ / ____

Employee Name: _____

Employee ID: _____

Designation: _____

Month/Period: _____

Amount Paid (in words): _____

Amount Paid (currency): _____

Mode of Payment: Cash

Employer Signature

Employee Signature

This receipt acknowledges full and final salary payment in cash for the period mentioned above.