

Car Service Report

Sample for Auto Mechanics

Service Center: ABC Auto Repairs

Address: 123 Mechanic Lane, Springfield, ST 54321

Phone: (555) 123-4567

Email: info@abcautorepairs.com

Customer Name: John Doe

Contact Number: (555) 987-6543

Email: johndoe@email.com

Vehicle Make/Model: Toyota Camry 2018

License Plate: XYZ-1234

Odometer: 62,000 miles

Service Date: 2024-06-12

Service Overview

Service Performed	Details	Status
Oil Change	Replaced engine oil and filter (5W-30 synthetic)	Completed
Brake Inspection	Inspected front and rear brakes; replaced front brake pads	Completed
Battery Test	Tested battery; voltage within normal range	Completed
Tire Rotation	Rotated all four tires	Completed

Parts Replaced

Part Name	Part Number	Quantity
Oil Filter	OF1234	1
Engine Oil (5W-30)	EO5678	5 quarts
Front Brake Pads	FBP9101	1 set

Mechanic's Notes & Recommendations

- Recommended air filter replacement at next service interval (in approx. 3,000 miles).
- Front brake rotors are within wear limits; check again at next brake service.
- Battery terminals cleaned and protected with terminal grease.

Service Technician

Name: Mike Smith

Signature: _____

This car service report sample provides a detailed overview of maintenance and repairs performed by auto mechanics, ensuring transparent communication with vehicle owners. This document highlights key service areas, parts replaced, and recommendations for future care. Utilizing a standardized report format helps maintain consistency and professionalism in automotive service centers.