

Car Insurance Claim Form (Windscreen Damage)

Filing a **car insurance claim** for windscreen damage requires a detailed form that captures all necessary information about the incident. This sample form serves as a guide to ensure accurate and complete documentation, facilitating a smooth claims process. Timely submission of the form can help expedite repairs and coverage approval.

1. Policyholder Information

Full Name:

Enter your full name

Policy Number:

Enter policy number

Contact Number:

Enter contact number

Email Address:

Enter email address

2. Vehicle Details

Make & Model:

e.g., Toyota Corolla

Registration Number:

Enter registration number

Year of Manufacture:

e.g., 2020

3. Damage Details

Date of Incident:

Location of Incident:

Enter location of the incident

Description of Windscreen Damage:

Describe how the damage occurred and the extent of the damage

Upload Photos of Damage (if available):

Choose File No file selected

4. Police Report

Was the incident reported to police?

☐ Yes ☐ No

Police Report Number (if any):

Enter police report number

5. Declaration

I hereby declare that the above information is true and correct to the best of my knowledge. I authorise the insurance company to obtain and verify any information required to process my claim.

Signature:

Date:

Submit Claim