

# Car Insurance Claim Form (Windscreen Damage)

Filing a **car insurance claim** for windscreen damage requires a detailed form that captures all necessary information about the incident. This sample form serves as a guide to ensure accurate and complete documentation, facilitating a smooth claims process. Timely submission of the form can help expedite repairs and coverage approval.

## 1. Policyholder Information

**Full Name:**

Enter your full name

**Policy Number:**

Enter policy number

**Contact Number:**

Enter contact number

**Email Address:**

Enter email address

## 2. Vehicle Details

**Make & Model:**

e.g., Toyota Corolla

**Registration Number:**

Enter registration number

**Year of Manufacture:**

e.g., 2020

## 3. Damage Details

**Date of Incident:**

**Location of Incident:**

Enter location of the incident

**Description of Windscreen Damage:**

Describe how the damage occurred and the extent of the damage

**Upload Photos of Damage (if available):**

Choose File

No file selected

## 4. Police Report

**Was the incident reported to police?**

Yes  No

**Police Report Number (if any):**

Enter police report number

## 5. Declaration

I hereby declare that the above information is true and correct to the best of my knowledge. I authorise the insurance company to obtain and verify any information required to process my claim.

**Signature:**

**Date:**

**Submit Claim**