

# Breach of Contract Notice Form

This **breach of contract notice form** sample is specifically designed for construction contracts, ensuring clear communication of violations and facilitating legal compliance. It serves as an essential document to formally notify parties of any breaches and helps to resolve disputes efficiently. Utilizing this form helps protect the interests of all stakeholders involved in construction projects.

## Notice Details

Date of Notice:

To (Contractor Name):

Contractor Address:

Project Name:

Contract Reference Number:

## Details of Breach

Dear [Contractor Name],

This letter serves as formal notice that, as per the construction contract referenced above, you are in breach of the following terms and conditions:

- ☐ Failure to complete work as per schedule
- ☐ Non-compliance with project specifications
- ☐ Substandard quality of materials or workmanship
- ☐ Other (please specify):

Details of the breach:

Provide a clear description of the breach...

## Actions Required

You are hereby required to remedy the above-mentioned breach(es) within  days from the date of this notice. Failure to do so may result in further legal action, including but not limited to contract termination and claims for damages.

## Sender Details

Name (Owner/Authorized Representative):

Address:

Signature:

(Type or sign by hand)

Date:

*This notice is served without prejudice to any rights or remedies available under the contract or the law.*