

Authorization Letter Form Sample for Vehicle Registration

An **authorization letter** form sample for vehicle registration is a legal document that permits a designated individual to handle the registration process on behalf of the vehicle owner. This letter ensures smooth and authorized completion of necessary formalities with the transport authorities. Using a properly formatted sample helps avoid delays and misunderstandings during registration.

Sample Authorization Letter

Date: [Date]
To,
The Transport Authority,
[Office Address]
[City, State, ZIP Code]
Subject: Authorization for Vehicle Registration
I, [Your Full Name], son/daughter of [Father's/Mother's Name], residing at [Your Complete Address], am the rightful owner of the vehicle with the following details:
Vehicle Make & Model: [Vehicle Make & Model]
Registration Number: [Vehicle Number, if available]
Chassis No.: [Chassis Number]
Engine No.: [Engine Number]
I hereby authorize Mr./Ms. [Authorized Person's Name], son/daughter of [Father's/Mother's Name], residing at [Authorized Person's Address], to act on my behalf in all matters pertaining to the registration of my vehicle. I kindly request you to facilitate my authorized representative in the completion of the vehicle registration formalities.
Thank you for your assistance.
Yours sincerely,
[Your Signature]
[Your Printed Name]
[Contact Number]

Notes:

- Attach a copy of your photo ID and the authorized person's photo ID.
- All details must be accurate and the letter should be signed by the vehicle owner.
- The format may be customized as per the specific requirements of the local transport authority.