

# Attendance Report for Event Participants

The **attendance report** provides a detailed overview of event participants along with their check-in times, ensuring accurate tracking of attendee presence. This report helps organizers monitor participation and manage event logistics efficiently. It is essential for post-event analysis and record-keeping.

#	Participant Name	Email	Check-in Time
1	Alice Johnson	alice.johnson@example.com	09:12 AM
2	Brian Smith	brian.smith@example.com	09:18 AM
3	Carla Rivera	carla.rivera@example.com	09:23 AM
4	David Lee	david.lee@example.com	09:31 AM
5	Emily Chen	emily.chen@example.com	09:35 AM

Note: The check-in time is recorded when a participant arrives at the event registration desk.