

Workshop Declaration of Attendance Form

This **workshop declaration of attendance form** sample template is designed to efficiently document participant presence during training sessions. It ensures accurate record-keeping for organizers and provides attendees with official confirmation of their involvement. Easily customizable, this template suits various workshop formats and requirements.

Workshop Title:**Date(s) of Workshop:****Workshop Location:**

#	Participant Name	Email Address	Signature	Date
1.				
2.				
3.				

Organizer/Facilitator Name:**Remarks (optional):****Declaration:**

I hereby certify that the above-named participants were present and actively participated in the workshop session specified above.

Authorized Signature:**Date:**