

Trial Balance Statement Form

For Small Business

Prepared by: _____ Date: _____

A **trial balance statement** form sample for small business helps ensure that all financial transactions are accurately recorded and balanced. This form summarizes debits and credits, facilitating error detection before preparing final financial statements. Using a clear and organized template simplifies the accounting process for small business owners.

Account Name	Account No.	Debit (â,±)	Credit (â,±)
Cash	101	50,000.00	
Accounts Receivable	102	10,000.00	
Office Supplies	103	2,500.00	
Accounts Payable	201		8,000.00
Owner's Equity	301		35,000.00
Sales Revenue	401		19,500.00
Salaries Expense	501	10,000.00	
Utilities Expense	502	2,000.00	
TOTALS		74,500.00	62,500.00

Note: The total debits and credits should be equal. If not, review the ledger entries for possible errors.

Reviewed by: _____ Date: _____