

# Thirty Day Notice of Intent to Vacate

Date: \_\_\_\_\_

To:

Landlord/Property Manager Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

From

Tenant(s) Name: \_\_\_\_\_

Apartment Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Dear Landlord/Property Manager,

This letter constitutes my (our) thirty (30) day written notice to terminate the lease for the apartment listed above, as required by the rental agreement. I (we) intend to vacate the premises on or before \_\_\_\_\_ (Move-Out Date).

Please advise regarding the inspection, return of keys, and the process for the return of my (our) security deposit. I (we) will provide a forwarding address prior to moving out.

Forwarding Address (if known):

\_\_\_\_\_

Thank you for your attention to this matter.

Sincerely,

\_\_\_\_\_ (Tenant Signature)

\_\_\_\_\_ (Print Name)

Date: \_\_\_\_\_

\_\_\_\_\_

Use this **thirty day notice form** sample to officially notify your landlord of your intent to terminate your apartment lease. This document ensures clear communication and provides the necessary timeframe for lease termination. Always customize the form with your lease details for accuracy.