

Tax Declaration Form Sample

This **tax declaration form sample** is specifically designed for employees with multiple sources of income, ensuring accurate reporting to tax authorities. It simplifies the declaration process by consolidating various income streams into a single, organized document. Utilize this form to maintain compliance and optimize your tax filing efficiency.

1. Personal Information

Employee Name	_____	Tax Identification Number (TIN)	_____
Home Address	_____		
Contact Number	_____	Email Address	_____
Employer Name	_____	Employer TIN	_____

2. Details of Income Sources

Source Type	Description / Name	Period	Gross Income (â,±)	Tax Withheld (â,±)
Primary Employment	_____	_____	_____	_____
Secondary Employment	_____	_____	_____	_____
Business	_____	_____	_____	_____
Freelance/Consultancy	_____	_____	_____	_____
Other (specify)	_____	_____	_____	_____
TOTAL			_____	_____

3. Deductions and Allowances

Deduction Type	Description	Amount (â,±)
Personal Exemption	_____	_____
Dependents Allowance	_____	_____
SSS/GSIS/PAG-IBIG Contributions	_____	_____
Others (specify)	_____	_____
TOTAL		_____

4. Summary and Computation

Description	Amount (â,±)
Total Gross Income	_____
Less: Total Deductions	_____
Net Taxable Income	_____
Tax Withheld (Total)	_____
Tax Due / (Overpayment)	_____

Declaration:

I hereby declare that the information provided above is true and complete to the best of my knowledge. I understand that any false or misleading information may result in penalties in accordance with applicable tax laws and regulations.

Date: _____	Signature: _____
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Note: Attach supporting documents for each income source and deduction claimed. For guidance, consult your HR department or a certified tax consultant.