

Simple Tax Invoice Excel Format for Freelancers

Discover a **simple tax invoice Excel format** designed specifically for freelancers to easily track their earnings and expenses. This user-friendly template streamlines invoicing, ensuring accurate financial records for tax purposes. Ideal for independent professionals seeking efficient and organized billing solutions.

Sample Tax Invoice Format

Tax Invoice			
Invoice Number: <input type="text" value="e.g. 2024-001"/>		Date: <input type="text" value="YYYY-MM-DD"/>	
		Due Date: <input type="text" value="YYYY-MM-DD"/>	
Freelancer Details: Name: <input type="text" value="Your Name"/> Address: <input type="text" value="Your Address"/> Email: <input type="text" value="you@email.com"/> GST/Tax ID: <input type="text" value="(If applicable)"/>		Client Details: Name: <input type="text" value="Client Name"/> Company: <input type="text" value="Company"/> Address: <input type="text" value="Client Address"/> Email: <input type="text" value="client@email.com"/>	
Item Description	Quantity	Rate	Amount
<input type="text" value="Service/Product"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Subtotal			<input type="text"/>
Tax (%)			<input type="text"/>
Total			<input type="text"/>

Payment Terms: Payment to be made within 15 days to the account details provided.

Bank Details:
Account Name:
Account Number:
IFSC/SWIFT:

Thank you for your business!

Tip: Download and modify an Excel version for automatic calculations and professional formatting.