

Simple Project Contract Agreement Form

This **simple project contract agreement form** sample provides a clear and concise template to outline the terms and conditions between parties. It ensures all essential details are covered for a smooth project execution. Using this form helps prevent misunderstandings and protects both client and contractor interests.

Project Title	<hr/>
Client Name	<hr/>
Contractor Name	<hr/>
Project Start Date	<hr/>
Project End Date	<hr/>

1. Project Description

Provide a brief description of the project and its objectives:

2. Responsibilities of Client

- Provide necessary information and resources.
- Make timely payments as per agreed schedule.
- Review and approve deliverables.
- Other: _____

3. Responsibilities of Contractor

- Deliver project as per specifications and timeline.
- Communicate progress regularly to client.
- Ensure quality and professionalism.
- Other: _____

4. Payment Terms

- Total Project Fee: \$_____
- Payment Schedule (e.g., 50% upfront, 50% upon completion):

5. Confidentiality

Both parties agree to maintain confidentiality of any proprietary information shared during the course of this project.

6. Termination

This agreement may be terminated by either party with written notice under the following terms:

7. Signatures

Client Name: _____

Contractor Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

This is a sample contract agreement form and may require legal review for specific use cases.