

# Cash Receipt Record Form - Donations

**Receipt No.:****Date of Receipt:****Donor Name:****Donor Address:****Donation Amount:****Purpose / Note:****Received By (Staff/Officer):****Signature:**

This **simple cash receipt record form** sample is designed to accurately document donations for easy tracking and accountability. It efficiently captures essential details such as donor information, donation amount, and date of receipt. Ideal for nonprofits and charitable organizations to maintain transparent financial records.