

# Sample Nurse Competency Evaluation Form for Annual Appraisal

This **nurse competency evaluation form** serves as a comprehensive tool for annual appraisals, ensuring accurate assessment of clinical skills and professional development. It facilitates objective measurement of nursing performance, promoting continuous improvement and high-quality patient care. Regular use of this form supports accountability and enhances workforce competency in healthcare settings.

## Employee Information

Name		Date of Evaluation	
Position/Title		Department/Unit	

## Core Competencies Assessment

Competency Area	Meets Expectations	Needs Improvement	Comments
Patient Assessment & Care	<input type="checkbox"/>	<input type="checkbox"/>	
Medication Administration	<input type="checkbox"/>	<input type="checkbox"/>	
Infection Control Practices	<input type="checkbox"/>	<input type="checkbox"/>	
Documentation Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	
Teamwork & Collaboration	<input type="checkbox"/>	<input type="checkbox"/>	
Professional Development	<input type="checkbox"/>	<input type="checkbox"/>	

## Strengths

## Areas for Improvement

## Development Plan/Goals

## Evaluator's Signature

\_\_\_\_\_  
Date: \_\_\_\_\_

## Employee's Signature

\_\_\_\_\_  
Date: \_\_\_\_\_