

Salary Statement Form Sample

Download our **salary statement form sample** to accurately track employee earnings, including detailed overtime calculation. This form ensures transparent payroll processing by itemizing regular hours, overtime, and total compensation. Simplify your payroll management with this comprehensive template.

Employee Information				
Employee Name	<input type="text"/>		Employee ID	<input type="text"/>
Department	<input type="text"/>		Pay Period	<input type="text" value="MM/DD/YYYY - MM/DD/YYYY"/>

Earnings Details				
Description	Hours Worked	Rate	Earnings	Notes
Regular Hours	<input type="text"/>	<input type="text"/>	<input type="text" value="Auto Calculate"/>	
Overtime Hours	<input type="text"/>	<input type="text"/>	<input type="text" value="Auto Calculate"/>	Typically 1.5x Regular Rate
Bonuses	<input type="text"/>		<input type="text"/>	
Total Earnings	<input type="text"/>		<input type="text" value="Auto Calculate"/>	

Deductions		
Description	Amount	Notes
Tax	<input type="text"/>	
Other Deductions	<input type="text"/>	
Total Deductions	<input type="text" value="Auto Calculated"/>	

Net Pay	<input type="text" value="Auto Calculated"/>	Date	<input type="text"/>
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Signature (Employee): _____

Signature (Payroll Manager): _____